



REAL ESTATE APPRAISER BOARD

Insurance Commissioner, Glen Mulready

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Glen Mulready, Chairperson
Aaron Emerson, Vice-Chairman
Lee R. Caesar, Jr., Member
Michael S. Willard, Member

Alex Trinidad, Member
Davonna Milam, Member
Richard Broughton, Member
Brandon J. Witt, Member

AGENDA

A regular meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, March 7, 2025, at 9:30 a.m. The meeting will be held at the Oklahoma State Board of Licensure for Professional Engineers & Land Surveyors located at 220 N.E. 28th Street, Suite 120, Oklahoma City, Oklahoma 73105.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, 400 NE 50th Street, Oklahoma City, Oklahoma 73105 and at the Oklahoma State Board of Licensure for Professional Engineers & Land Surveyors located at 220 N.E. 28th Street, Suite 120, Oklahoma City, Oklahoma 73105 on Wednesday, March 5, 2025. Copies were transmitted by the undersigned to the offices of the board members on February 28, 2025. This agenda was posted to the Oklahoma Insurance Department website at www.oid.ok.gov on March 5, 2025.

MEETING PROCEDURE

I. Call to Order.

Roll Call of Board Members.

II. Reading and Approval of Minutes.

January 17, 2025, Special Session

III. Chairperson's Report.

Vice-Chairperson's Report.

Director's Report.

- A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due November 30, 2024, and December 31, 2024.
- B. Discussion and possible action regarding approval of renewal applications due by March 31, 2025, and April 30, 2025, and authority to issue certificates.
- C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
- D. Discussion and possible action regarding approval of AMC renewal applications due by March 31, 2025, and April 30, 2025, and authority to issue certificates.
- E. Discussion and possible action regarding the suspension of individual appraisers for failure to complete the 7-Hour National USPAP Update Course due no later than December 31, 2024, and assessment of a \$150.00 administrative fine.
- F. Discussion and possible action regarding suspension of individual appraisers for failure to remit an assessed administrative fine in the amount of \$150.00 for failure to complete the 7-Hour National USPAP Course or failure to timely submit their course completion certificate, prior to the deadline of December 31, 2024.

- G. Discussion and possible action regarding assessed administrative fines in the amount of \$150.00 to individual appraisers for failure to complete the 7-Hour National USPAP Course or failure to timely submit their course completion certificate, prior to the deadline of December 31, 2024, with an acknowledgment that the fine payment from each appraiser has voluntarily and timely been remitted.

IV. Committee Reports.

- A. Standards and Disciplinary Procedures Committee.
 - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist the Standards and Disciplinary Procedures Committee.
- B. Education, Experience & Testing Committee.
 - 1. Discussion and possible action regarding approval of course submittals not approved through the Appraisal Foundation's CAP Program.
 - 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
 - 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
 - 4. Discussion and possible action regarding appointment of volunteers and/or committee members to assist the Education, Experience & Testing Committee.
- C. Legislation & Rules Committee.
 - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist the Standards and Disciplinary Procedures Committee.
- D. Probable Cause Committee.
 - 1. Discussion and possible action regarding the appointment of volunteers and/or committee members to assist the Probable Cause Committee.
 - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
 - 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

V. New Business.

VI. Adjournment.



Christine McEntire

CHRISTINE MCENTIRE, Director