



# REAL ESTATE APPRAISER BOARD

Insurance Commissioner, Glen Mulready

400 NE 50<sup>th</sup> Street  
Oklahoma City, OK 73105-1816  
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Glen Mulready, Chairperson  
Aaron Emerson, Vice-Chairman  
Lee R. Caesar, Jr., Member  
Michael S. Willard, Member

Alex Trinidad, Member  
Davonna Milam, Member  
Richard Broughton, Member  
Brandon J. Witt, Member

## AGENDA

A special meeting of the Oklahoma Real Estate Appraiser Board will be held on Friday, January 17, 2025, at 9:30 a.m. Notice was given to the Oklahoma Secretary of State on January 8, 2025. The meeting will be held at the Oklahoma State Board of Licensure for Professional Engineers & Land Surveyors located at 220 N.E. 28<sup>th</sup> Street, Suite 120, Oklahoma City, Oklahoma 73105.

This Agenda was posted at the main entrance of the Oklahoma Insurance Department, 400 NE 50<sup>th</sup> Street, Oklahoma City, Oklahoma 73105 and at the Oklahoma State Board of Licensure for Professional Engineers & Land Surveyors located at 220 N.E. 28<sup>th</sup> Street, Suite 120, Oklahoma City, Oklahoma 73105 on Wednesday, January 15, 2025. Copies were transmitted by the undersigned to the offices of the board members on January 13, 2025. This agenda was posted to the Oklahoma Insurance Department website at [www.oid.ok.gov](http://www.oid.ok.gov) on January 15, 2025.

## MEETING PROCEDURE

- I. **Call to Order.**  
**Roll Call of Board Members.**
- II. **Reading and Approval of Minutes.**  
December 6, 2024
- III. **Public Hearing regarding Proposed Permanent Rulemaking to Amend OAC 600:10-1-6, Experience Prerequisite; OAC 600:10-1-7, Continuing Education; and OAC 600:10-1-12, Inactive Status – Annual Fee Payment, as posted in the November 7, 2024, Notice of Proposed Permanent Rulemaking filed with the Oklahoma Secretary of State’s Office of Administrative Rules and published in the Oklahoma Register on December 2, 2024.**
- IV. **Discussion and possible action regarding public comments, potential amendments and the Adoption of Proposed Permanent Rulemaking to Amend OAC 600:10-1-6, Experience Prerequisite; OAC 600:10-1-7, Continuing Education; and OAC 600:10-1-12, Inactive Status – Annual Fee Payment, as posted in the November 7, 2024 Notice of Proposed Permanent Rulemaking filed with the Oklahoma Secretary of State’s Office of Administrative Rules and published in the Oklahoma Register on December 2, 2024, following a Public Hearing held on January 10, 2025.**
- V. **Public Hearing regarding Proposed Permanent Rulemaking to Amend OAC 600:15-1-2, Definitions, as posted in the November 7, 2024, Notice of Proposed Permanent Rulemaking filed**

with the Oklahoma Secretary of State's Office of Administrative Rules and published in the Oklahoma Register on December 2, 2024.

VI. Discussion and possible action regarding public comments, potential amendments, and the Adoption of Proposed Permanent Rulemaking to Amend OAC 600:15-1-2, Definitions, as posted in the November 7, 2024, Notice of Proposed Permanent Rulemaking filed with the Oklahoma Secretary of State's Office of Administrative Rules and published in the Oklahoma Register on December 2, 2024, following a Public Hearing held on January 10, 2025.

VII. Chairperson's Report.  
Vice-Chairperson's Report.  
Director's Report.

- A. Discussion and possible action regarding suspension of individuals for nonpayment of annual fees due October 31, 2024.
- B. Discussion and possible action regarding approval of renewal applications due by February 28, 2025, and authority to issue certificates.
- C. Discussion and possible action regarding approval of original certificates of registration for appraisal management companies.
- D. Discussion and possible action regarding approval of AMC renewal applications due by February 28, 2025, and authority to issue certificates.

VIII. Committee Reports.

- A. Standards and Disciplinary Procedures Committee.
  - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist the Standards and Disciplinary Procedures Committee.
- B. Education, Experience & Testing Committee.
  - 1. Discussion and possible action regarding approval of course submittals not approved through the Appraisal Foundation's CAP Program.
  - 2. Discussion and possible action regarding approval or disapproval of various applications received and authority to issue certificates.
  - 3. Discussion and possible action regarding approval or disapproval of experience documentation of applicants.
  - 4. Discussion and possible action regarding appointment of volunteers and/or committee members to assist the Education, Experience & Testing Committee.
- C. Legislation & Rules Committee.
- D. Probable Cause Committee.
  - 1. Discussion and possible action regarding appointment of volunteers and/or committee members to assist Probable Cause Committee.
  - 2. Discussion and possible action regarding standing operating procedures for the Probable Cause Committee.
  - 3. Discussion and possible action regarding Probable Cause Committee disciplinary recommendations.

IX. Discussion and Possible Action Regarding a Consent Order as to Complaint #23-011; in the Matter of Daniel E. Simon; to Include any Associated Matters or Motions.

Possible Executive Session as authorized by 25 O.S. 2021 §307(B)(8) regarding the above matter in order to engage in deliberations or render a final or intermediate decision in an individual proceeding pursuant to Article II of the Administrative Procedures Act.

X. Adjournment.



*Christine McEntire*

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CHRISTINE MCENTIRE, Director